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|  | **Eastern Mediterranean University** **Type C (BAP-C) Scientific Research Project Development Report Form**  |
| 1. This form is submitted to the Project Evaluation Group (PEG) via the relevant Faculty’s Dean’s Office or School Directorate by the project manager at the end of the 6th month following the starting date of the project.
2. Regarding projects for which an application of time extension has been submitted, a Development Report should be submitted to the Project Evaluation Group (PEG). Granting additional time extension for the projects is subject to ADK’s favorable/adequate decision which will be taken with a consideration of the views of the PEG regarding the development of the projects.
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| **1. GENERAL INFORMATION**  |
| **Project Number** | Please write the project number in this section. |
| **Project Title**  | Please provide the project title in this section. |
| **Faculty/School** | Please choose Faculty/School |
| **Project Manager** | Please write the title, name and surname of the project manager in this section.  |
| **Researchers** | Please write the names and surnames of the researchers in this section.  |
| **Amount of Support** |       TL | **Amount Spent** |       TL |
| **Development Report No.** | **[ ]** 1  | **[ ]** 2  | **[ ]** 3 | **Request for Extension**  |  **[ ]** Yes  | **[ ]**  No  |
| **Previously Approved Extension Period (in months)** |    Month | **Requested Extension Period (in months)** |    Month |

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| **2. PROJECT DURATION** |
| **Start Date**  | **End Date** | **Project Duration****(Month)** | **Approved Additional Period****(Month)** | **End Date Including the Additional Period**  |
| Please choose a date | Please choose a date |    Month  |    Month  | Please choose a date |

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| **3. DEVELOPMENT OF THE RESEARCH** |
| **3.1 Scientific and Technical Developments Regarding the Project within the Term** |
| Scientific and technical developments taking place within the term should be discussed in a comparative manner with the project plan, with specific focus on data obtained, interim results achieved, and changes in materials, methodology and scope.  |
| **3.2 Administrative Developments within the Term**  |
| Administrative developments taking place within the term including changes in supporting researchers and staff, period of extension, coordinator’s institutional change and any ongoing collaboration with other supporting institutions should be provided.  |
| **3.3 Reasons if the Project is not Carried out in Accordance with the Work Schedule**  |
| In this section, justification for the project not being carried out in accordance with the work schedule should be provided.  |
| **3.4 Reasons if an Additional Period of Time is Required for the Project**  |
| In this section, please state the reasons if there is a need for an extension of the project duration. If such a need exists, please state the new project completion date.  |
| **3.5 Work Planned to Be Carried Out During the Next Term**  |
| In this section, work planned to take place during the upcoming term – if a different situation has emerged other than the one stated in the proposal form- should be specified.  |
| **3.6 Details about the Problems, if exist, with the Other Supporting Organisation and Recommendations for Possible Solutions** |
| In this section, information on the problems with other supporting organisations, if any, and recommendations for solutions should be provided. |
| **3.7 Publications Produced/Prepared and Presentations in Meetings taking place within the Framework of the Project in the Term**  |
| In this section, a copy of the publications and meeting presentations produced within the framework of the project should be attached. In publications, Eastern Mediterranean University’s support should be mentioned.  |
| **4. DETAILED BUDGETARY EXPENDITURES**List and amount of expenditures taking place within the term should be indicated in the Table.  |

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| **4.1. PURCHASE OF GOODS AND MATERIALS (CONSUMABLES)** |
| No | Subject / Definition / Name | Amount | Unit | Price Per Unit | Total Amount |
| **1.** |       |       |       |       TL |       TL |
| **2.** |       |       |       |       TL |       TL |
| **3.** |       |       |       |       TL |       TL |
| **4.** |       |       |       |       TL |       TL |
| **5.** |       |       |       |       TL |       TL |
| **6.** |       |       |       |       TL |       TL |
| **7.** |       |       |       |       TL |       TL |
| **8.** |       |       |       |       TL |       TL  |
|  | **Total:** |       TL |

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| **4.2. ALLOWANCES/TRAVEL (DOMESTIC- INTERNATIONAL)** |
| No | Subject / Definition / Name | Amount | Unit | Price Per Unit | Total Amount |
| **1.** |            |       |       |       TL |       TL |
| **2.** |       |       |       |       TL |       TL |
| **3.** |       |       |       |       TL |       TL |
| **4.** |       |       |       |       TL |       TL |
| **5.** |       |       |       |       TL |       TL |
| **6.** |       |       |       |       TL |       TL |
| **7.** |       |       |       |       TL |       TL |
|  | **Total:** |       TL |

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| **4.3. PURCHASE OF SERVICES** |
| No | Subject / Definition / Name | Amount | Unit | Price Per Unit | Total Amount |
| **1.** |       |       |       |       TL |       TL |
| **2.** |       |       |       |       TL |       TL |
| **3.** |       |       |       |       TL |       TL |
| **4.** |       |       |       |       TL |       TL |
| **5.** |       |       |       |       TL |       TL |
| **6.** |       |       |       |       TL |       TL |
| **7.** |       |       |       |       TL |       TL |
|  | **Total:** |       TL |

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| **7.4. OTHER EXPENSES** |
| No | Subject / Definition / Name | Amount | Unit | Price Per Unit | Total Amount |
| **1.** |       |       |       |       TL |       TL |
| **2.** |       |       |       |       TL |       TL |
| **3.** |       |       |       |       TL |       TL |
| **4.** |       |       |       |       TL |       TL |
|  | **Total:** |       TL |

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| **7.4. TOTAL EXPENDITURE** |
|  | **Amount of Support:** |       TL |
|  | **Amount Spent:** |       TL |
|  | **Remaining Amount:** |       TL |

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| **4. EVALUATION OF THE PROJECT MANAGER** |
| Project manager’s self-evaluation is written in this section.  |
| Title, Name, Surname  |       | Signature |  | Date | Please choose a date |